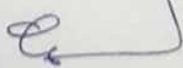


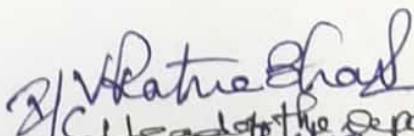
Resolution

6. 6. 18

Departmental meeting has been conducted on 6.6.18 in the department of zoology and made following resolutions.

1. Work load distribution was made & discussed among the staff members
2. To prepare Annual Academic plan
3. To prepare Result analysis & upgrade the marks register.
4. To conduct bridge course for vocational students.
5. Teaching diary & note has to be maintained
6. To see that classes work is commenced regularly.

1. Dr V Ratna Bharali — 
2. Dr B Krishna
3. Dr G V Prateep 
4. Dr P R Vani 
5. Dr T L V Sarala Devi 
6. Dr Sarika Kala —  I Sarika Devi


Head of the Department
06/06/18

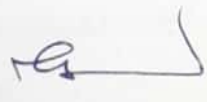
Departmental Meeting 27/18

Departmental meeting has been conducted on 2/7/18 at 3.30 pm in the Zoology staff room & made the following resolutions:

1. Resolved to participate in Varam Mahan Programme along with department of biology and NSS.
2. To submit & follow Annual academic plan.
3. To update the scheme register.

S/ V. Ratna Bharati
Signature 2/7/18

Staff members

1. V. Ratna Bharati 
2. G. Vijay Pratap 
3. Y. Shanti Prabha
4. P. R. Vani 
5. P. L. V Sarala Devi J. Sarala Devi
6. Sarika Kala

Departmental Meeting 3/8/2018

The departmental meeting was held on 3-8-2018 at 4:00 PM and discussed the following issues.

1. To see that academic activities like assignments & field works are organised & evaluated from time to time.
2. To conduct classes for add-on courses and prepare the students for mid examination.
3. To conduct student seminars as per the academic plan.
4. To evaluate mid semester answer papers and post them in the central marks register.
5. To instruct the students to attend for the collection of Kerala blood fund collection.
6. To participate in violence awareness week as community awareness programme.

Staff members

Dr B. Krishna

Dr V. Ratne Bharati

Dr P R Vani

Dr A V Pratap

T. Sarikala

T. L V Sarala Devi J. Sarda Devi

V Ratne Bharati
Signature of HOD

Departmental Meeting 03-10-18

The Departmental meeting was conducted on 03/10/2018 at 3.30 pm in the Zoology staff room and discussed the following issues

1. To select the students to participate in Tech conference - New trends in Education.
2. To monitor the student attendance.
3. To see that the activities (Curricular & co-curricular activities) are conducted as per the schedule.
4. To make sure that all the registers are updated.

V. Ratna Bharati
Signature / HoD

Staff members

1. Dr B. Krishna
2. Dr V. Ratna Bharati - VRB
3. Dr P. R. Vani
4. Dr G. V. Potlap
5. T. Sasi Kale
6. T. L. V. Sarala Devi, J. Sarala Devi

Staff meeting

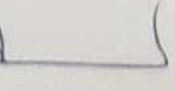
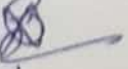
02.01.2019

The departmental meeting was held in the Zoology department on 02.01.2019 at 4 PM and made the following resolutions

1. Resolved to complete syllabus for theory and practicals for the even semester.
2. Resolved to complete the certification of records for 1st, 2nd & IIIrd year students by the end of this month.
3. Resolved to complete the assignments and submit for evaluation by the students.
4. Resolved to assign project work to the final year students and asked the class teachers to assist and guide them for collection of information.
5. Resolved to conduct update records for academic audit.

V. Ratna Bharati
Signature of the HOD

Staff members

1. V. Ratna Bharati — 
2. B. Krishna
3. G. V. Pralip 
4. P. R. Vani 
5. T. L. V. Sarala Devi
6. T. Sasikala J. Sarala Devi

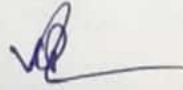
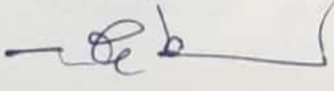
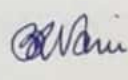
Departmental meeting 4/2/2019

departmental meeting has been conducted in the zoology staffroom to discuss various issues regarding the semester exams and practical exams.

1. To revise the syllabus for all 1st year 2nd year & 3rd year students.
2. To prepare the students for practical exams.
3. To collect the practical material from COS for conducting of practical exams.
4. To discuss the ^{previous} model papers with the students.
5. To purchase chemicals & specimens required for the practical exams from special fee fund.

staff members

V.R. Bharati
Signature of HOD

1. V.R. Bharati — 
2. G.V. Pratap — 
3. P.R. Vani — 
4. Y. Santhi Praptha —
5. T.L.V. Sarala Devi — T. Sarala Devi

Departmental meeting 06.06.2019

The staff meeting has been conducted with the zoology faculty on 06.06.2019 at 3.30 pm & following resolutions were taken..

The faculty members expressed their happiness in getting good results for the academic year 2018-19.

The work load for the new academic year was discussed and distributed among the faculty members.

To prepare academic plans and submit within a week.

To maintain teaching diary & note of annual academic plans.

To prepare result analysis.

To update marks register.

To conduct bridge courses for other than BiPC students.

To follow the timetable strictly.

To observe the important days of zoology related programmes.

To prepare lessons for virtual classes

To prepare records for NAAC & autonomy.

To conduct field trip for practical experience.